



The Standards People



2nd mWT Plugtests



Presented by: **Lara Mason _ ETSI PLUGTESTS Team**

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Agenda



- ✓ The Plugtests team
- ✓ Registration procedure
- ✓ Legal matters: RoE and NDA
- ✓ Available resources: wiki and mailing list
- ✓ Visa Request
- ✓ Questions



The Plugtests Team

CTI Technical Expert:

✓ Michele Carignani, michele.Carignani@etsi.org

Event Organization Professional:

✓ Lara Mason, lara.mason@etsi.org

Systems Administration Professionals:

✓ Jean-Luc Freisse, Jean-Luc.freisse@etsi.org



Registration procedure

2nd mWT Plugtests event webpage:

<https://www.etsi.org/events/1635-mwt-plugtests-2>

Registration process:

- ✔ Registration is to be completed individually by each participant for GDPR reasons:
<https://portal.etsi.org/Meetings.aspx#/meeting?MtgId=36845>
- ✔ Information regarding the processing of personal data is available on ETSI's privacy policy page: <https://www.etsi.org/privacy>
- ✔ First person in a company to register is de facto the official contact for technical, legal and logistics matters
- ✔ Registration closes on 31st January
- ✔ All participants must be registered in order to receive their credentials to access the **WIKI** and be subscribed to the **event mailing list**

Legal Matters: RoE and NDA

All participating companies must sign the Rules of Engagement and the Non-Disclosure Agreement to be allowed to participate:

- ✓ RoE are bound and sent for signature with the NDA to the official contact via Adobe EchoSign
- ✓ Person signing the NDA can be different to the official contact: select “click here to delegate” as indicated in the Adobe (echosign) email received
- ✓ Signature is one per organisation

Available resources: WIKI and Event Mailing list

- ✓ A meeting WIKI is provided to the participants and organisers of the event
- ✓ Access to this WIKI is granted only upon signature of the RoE + NDA
- ✓ Access to the event mailing list MWT_PLUGTESTS@LIST.ETSI.ORG is given to each participant upon registration:

VISA request

Invitation letter for visa request:

- ✔ Personal details are to be filled into the following online application form
<https://portal.etsi.org/meetings/visa/visa.htm>
- ✔ Select **MWT PLUGTESTS 2 (2020-09-03 to 2020-13-03)** from the “Technical Body/Plugtests/Workshop:” drop down menu.



Questions?